

EVENT DATE: _____ EVENT DAY: _____ EVENT TIME: _____ GUEST COUNT: _____

CONTACT NAME: _____ CONTACT EMAIL: _____

PHONE NUMBER: _____ ORGANIZATION/OCCASION: _____

MONDAY - THURSDAY

INCLUDES 3 HOURS + SEATING FOR 40

\$500

FRIDAY - SUNDAY

INCLUDES 3 HOURS + SEATING FOR 40

\$800

20% GRATUITY | 30 MINUTES OF SET UP & BREAKDOWN TIME

GUEST COUNT

EST. GUEST COUNT: _____

+ \$75 STAFFING FEE PER 75 GUESTS

BAR TAB MIN. CALCULATED BASED ON 70% OF YOUR CONFIRMED GUEST COUNT

*PRIVATE EVENT BAR ADD-ON REQUIRED FOR EVENTS WITH 100+ GUESTS

ADD-ONS

- 6ft Folding Tables (2)**
- Cornhole**

PRIVATE EVENT BAR SERVICE

\$150 PER EVENT

CHOICE OF UP TO 4 BEERS OR **CHOICE OF SELTZERMOSA BAR**
(PRICE VARIES BY STYLE & SIZE OF KEG) (WITH CHOICE OF JUICE)

KEGS SUBJECT TO AVAILABILITY

ADDITIONAL INFO

- Your event will be confirmed only once contract is completed and returned. A credit card will be required to hold the space. It will not be charged unless cancellation occurs within 21 days of the event. If a last minute cancellation arises within that timeframe, a 30% charge of the estimated total will be charged to the card on file.
- A confirmed head count is required 14 days in advance.
- For reservations or availability, please go to our online event inquiry form to submit a request for your event. We will respond within 72 hours of submission.
- For further questions, payment and cancellations, please contact our Events Coordinator at natomas@track7brewing.com

FOOD VENDORS

A list of our current food vendors available upon request.

PREMIUM ADD-ONS

- Bar Service Fast Pass - \$100**
Skip the line! Access to a private service line just for your event.
- Additional Time - \$150/hr**
Add extra time for your event. Additional time can be used for set up, clean up, or party time.
- Extra Staff - \$25/hr (min. 3 hours per staff member)**
Need an extra set of hands? Add an additional bartender to help pour, manage trash, and assist with your event.
- Wine/Mimosa Service - \$10/Bottle Corkage Fee**
Want to bring wine or champagne for your event? No problem! Our bartenders will serve your wine/champagne for a \$10/bottle corkage fee.
- Private Event Bar (min. 50 guests, required for 100+ guests)**
For large groups! Private event service includes private bar service, (1) bartender, + your choice of (4) beer options.
- Non-Alcoholic Drinks**
Skip a trip to the store! We will supply Coke, Diet Coke, and Sprite for your event. This can be included in the event tab or set up as a buy your own.
- Table Linens (Black)**
Available upon request.

TRACK 7 EVENT SPACE POLICIES AND AGREEMENT

Track 7 Brewing requires a credit card to secure the event space for a particular date. The deposit will be applied to your total bill on the day of your event. Our cancellation policy states that if a contracted event cancels less than 3 weeks (21 days) prior to the event date your card will be charged 25% of your event estimate total.

Confirmed head count is obtained 2 weeks (14 days) prior to your event. If your actual guest count falls below that of your confirmed quest count, host will still be held to and charged for the confirmed minimum amount. If the minimum is not met, an open facility fee amount will be added to the final bill.

This contract guarantees the event space for 3 hours. You may have access to the room 30 minutes prior for set up and have 30 minutes at the end for breakdown. If your group requires additional time you may request an additional hour at the rate of \$150/hr. This is at the discretion of the taproom manager and based on availability.

All event space, beverage and related services are subject to applicable taxes and service charge (currently 20%) in effect on the date(s) of the event.

All prices and beer selection are subject to change based on availability.

Full payment of your event will be due at the conclusion of your event. Accepted forms of payment are cash or credit card. Checks will not be accepted. If a check payment is attempted the credit card on file will be charged to settle event balance.

ALL OUTSIDE BEER, WINE AND SPIRITS ARE STRICTLY PROHIBITED. ANY PARTY CAUGHT BRINGING OUTSIDE ALCOHOL ONTO THE PREMISES WILL BE FINED \$500 FOR VIOLATION OF OUR LIQUOR LICENSE AND ALCOHOL COMPLIANCE POLICY.

By signing this agreement the client assumes full responsibility for the conduct of the members of their group, including personal injury due to inappropriate behavior and/or negligence and/or physical damages to Track 7's property as a result of misuse and/or damage. Track 7 does not assume any responsibility for personal property and equipment brought onto the premises. Damage or loss of any items left on the premises or unattended to by a member of your group is not the responsibility of Track 7. The credit card on file will be charged for any damages that occur.

THE CONTENTS AND CONDITIONS OF THIS AGREEMENT MEET WITH MY APPROVAL AND I CONSIDER ALL ARRANGEMENTS TO BE CONFIRMED AND DEFINITE CONTINGENT UPON THE APPROVAL OF TRACK 7 BREWING CO.

CLIENT SIGNATURE: _____ DATE: _____

CREDIT CARD AUTHORIZATION

CC TYPE: _____ CC NUMBER: _____ EXP. DATE: _____

NAME ON CC: _____ BILLING ZIP: _____ CVV: _____

CLIENT SIGNATURE: _____ DATE: _____

APPROVED AND AUTHORIZED BY TRACK 7 BREWING CO.

NAME: _____ SIGNATURE: _____ DATE: _____

TRACK 7 USE ONLY

CONFIRMATION DATE: _____

CONFIRMED GUEST COUNT: _____

CONFIRMED KEG SELECTION:

1. _____ 2. _____ 3. _____

4. _____ 5. _____ 6. _____

STAFFING: _____

GUEST SETUP/ARRIVAL TIME: _____ WINE: _____ MUSIC/AV: _____

FOOD TRUCKS: _____ DELIVERIES: _____

AGREED UPON TERMS: _____
